

**MORTON COUNTY HEALTH SYSTEM**  
**Board of Trustees Meeting**  
**December 18th, 2017**  
**Minutes**

**1. Call to Order:** Brian Mitchell called the meeting to order at 6:30pm.

**Attendees:** Brian Mitchell, Mike Horton, Todd Johnson, Steve Brillhart, Jay D Coen, Richard Bergling, Barbara Anderson, Sharmilla Hall, Anna Dzeva, Dr. Lastimososa, Dr. Caga-anan, Rodney Johnson, Tuwana Trout and Roxanna Fullerton (minutes).

**2. Approve Agenda:** Brian Mitchell asked for a motion to approve the agenda. Todd Johnson made a motion to approve the agenda and a second by Mike Horton. Motion passed.

**3. Approve Minutes:** Brian Mitchell asked for a motion to approve the December 4th, 2017 regular meeting minutes and the December 7<sup>th</sup>, 2017 special meeting minutes. Jay D Coen made a motion to approve the minutes and a second from Steve Brillhart. Motion passed.

**4. Public Comments:** None

**5. Management Reports:** Sharm discussed the need for a new glucoscan machine. She will get them a proposal and we also have the option of renting one. Sharm also discussed the need to update the blood bank. Sharm also stated that the CDK specimens came today. Lacey is getting them registered.

Tuwana stated that there are 2-3 nurses that are concerned that our vacation is capped at 80 hours for full time employees that have been here under 5 years. The Nurses work 3 – 12 hour shifts and then when they reach the cap of 80 hours they won't work because they don't accrue anymore hours until they take time off. Tuwana has 3 day nurses and 3 night nurses and so when they need off she has to pay agency nurses to come in and work. Jay D Coen asked Tuwana to do some research with other hospitals and see what they do. Roxanna with Human Resources will contact the KHHRA group and see what they do for vacation. Tuwana and Roxanna will get together and come up with a proposal.

**6. Anna Dzeva:** Anna is the CEO for the CDK . She is very comfortable with the process starting today. She is very pleased working with Sharm. She stated that Sharm is very professional.

**7. CFO:** Barbara discussed the financials and cash reports. She discussed the billing and how the payments are coming in. Steve Brillhart made a motion to approve the transfer of \$57,500.00 on December 13<sup>th</sup>, 2017 and a second by Mike Horton. Motion passed

**8. CEO:** Rich presented the signature cards from Heartland Tri State Bank for the board to sign. Jay D Coen made a motion to approve the resolution for the leasing documents for the X-ray equipment and a second from Steve Brillhart. Motion passed. Steve Brillhart made a motion to approve the physician privileges and a second from Todd Johnson. Motion passed.

**9. Chief of Medical Staff:** Dr. Caga-anan welcomed Dr. Lastimososa to Morton County Health Systems. Dr. Lastimososa stated that he talked to Ronny Lathrop in X-ray about doing Cancer screenings for smokers.

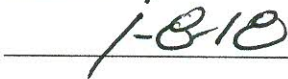
**10. Other Business:** Roxanna with Human Resources stated that the retirement plan sign up went well.

**11. Executive Session:** The board went into executive session for personnel at 7:55pm for 5minutes and back out at 8:00 pm. The board went back into executive session for personnel for 30 minutes at 8:00 pm and came out at 8:30 pm with no action taken. The board went back into executive session for personnel at 8:30pm for 15 minutes and came out at 8:45pm with no action taken.

**12. Adjournment:** The meeting adjourned at 8:45pm. The next board meeting is January 8th, 2017 at 6:30pm.



Mike Horton, Secretary



Date