

**MORTON COUNTY HEALTH SYSTEM  
BOARD OF TRUSTEES MEETING  
July 5, 2016  
MEETING MINUTES**

**1. Call Meeting to Order:** Brian called the meeting to order at 6:30pm.

**2. Attendees:** Richard Bergling (CEO), Barbara Anderson (CFO), Eric Witcher, Mike Horton, Steve Brillhart, Brian Mitchell, Carla Blackmore, Ed Anderson, Veronica Fuentes (minutes), Roxanna Fullerton, Jerry Scott, Tuwana Trout, Dr. Caga-anan

**3. Approve the Agenda:** Brian asked for a motion to approve the agenda as presented. Mike made the motion. Ed seconded. Motion passed to approve the agenda.

**4. Approve the minutes:** Brian asked for a motion to approve the minutes from the June 14<sup>th</sup> and June 22<sup>nd</sup> special meeting. Ed made the motion. Mike seconded. Motion passed to approve the meeting minutes as presented.

**5. Public Comments:** None

**6. Management Reports:** Tuwana stated that with the help of Barbara, she wrote a grant for a blanket warmer, and we received the grant. It holds 32 blankets.

**7. CFO Report:** Barbara went over the cash flow report. We received a deposit from Medicare for about \$130,000. For the month of May, we are showing a profit. Most of the expenses under contract labor is from ER coverage. Unbilled days is 64 and AR days is 78. On the May stats, the swing bed is up on length of stay. On the AP report, for invoices over 30 days, amount due \$26,977.41. We will be paying bills on July 8, 2016. The operating statement report will be more helpful when the care center numbers are not on there. Jerry asked when "will the care center numbers come off of the reports for the figures to be more accurate?" Brian stated that technically in October/November but more so at the end of the year. Brian asked for a motion to approve the funds transfer of \$100,000 on June 22, 2016. Carla made the motion. Steve seconded. Motion passed to approve the funds transfer. Brian asked for a motion to approve \$94,374.11 of bad debt to send to collections. Carla made the motion. Mike seconded. Motion passed to send the bad debt to collections.

**8. CEO Report:** Address concerns during executive session.

**9. Chief of Medical Staff:** Dr. Caga-ana has talked to Khem in lab about the health fair, and we will be doing EKG's this year. They will be done during the week of the health fair, not the day of. He also stated that he would like Ashley to test for DOT physicals. He also stated the Dr. Iway goes to Denver on July 12<sup>th</sup> for testing and interview. Hopefully everything will go well and they say he is good to go. Dr. Caga-anan said that it was very hot for the sports physicals at the field house. There was no air. Other than that, it went well. He then stated that he would like them done at the clinic next year after clinic hours.

**10. Other:** Ed stated that the cancer screening will be done in the North wing from 9am-12pm during the health fair. Any patients who want the cancer screening, will have to register with the cancer screening group beginning

**10. Other:** Ed stated that the cancer screening will be done in the North wing from 9am-12pm during the health fair. Any patients who want the cancer screening, will have to register with the cancer screening group beginning at 9am on the day of the health fair. They won't do the PSA without the full exam. So if the patient wants the PSA test done, they have to do the full exam. They will also be bringing a dermatologist.

**11. Executive Session:** The board went into executive session at 7:15pm for personnel discussion. The board came out of executive session at 8:15pm. Mike made a motion to approve the 2016-2017 operational budget. Steve seconded. Motion passed.

Ed made a motion to pursue 3 nurses from the Philippines. Mike seconded. Motion passed.

Carla made a motion to extend Dr. Durano's contract for another 6 months. Steve seconded. Motion passed.

**12. Adjournment:** The meeting adjourned at 8:30pm. The next meeting is July 18, 2016 at 6:30pm.

  
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Steve Brillhart, Secretary

7.18.16  
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Date